

**DEPARTMENT OF THE INTERIOR
BUREAU OF OCEAN ENERGY MANAGEMENT MANUAL**

TRANSMITTAL SHEET

Version No. 001

Date: JUL 29 2015

SUBJECT: Delegation Series
Part 218: Special Re Delegations
Chapter 1: Administrative Delegations of Authority - Handbook

EXPLANATION OF MATERIAL TRANSMITTED:

This is the initial release of Chapter 18, Personnel Security, to the Bureau of Ocean Energy Management (BOEM) Administrative Delegations of Authority Handbook. The authorities are delegated to the lowest appropriate level within the organization.

Walter D. Cruickshank

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Deputy Director

FILING INSTRUCTIONS:

REMOVE:

Part Chapter Version

INSERT:

Part Chapter Version

218 1-H.18 001

OPR: Management Support Division, Office of Administration

BOEM ADMINISTRATIVE DELEGATIONS - LEVELS OF AUTHORITY

1. BOEM - PERSONNEL SECURITY	DOI	Director	Deputy Director	BSEE AD-Admin	BSEE Chief, MSD	OTHERS
A. SUITABILITY DETERMINATIONS						
1. Authority to make a favorable suitability determination, based on the results of a background investigation and the criteria found in 5 CFR 731.202, regarding applicants, appointees, employees, contractors, and all other classifications of individuals subject to background investigation as a condition of employment.						Personnel Security Officer - A
2. Authority to make a negative suitability determination, based on the results of a background investigation and the criteria found in 5 CFR 731.202, regarding applicants, appointees, employees, contractors, and all other classifications of individuals.	SOL ² - C	A	C	C	C	Personnel Security Officer - P
B. SECURITY CLEARANCES						
1. Authority to issue interim Secret Security Clearances to appointees and employees, based on adequate pre-investigative checks.						Personnel Security Officer - A
2. Authority to issue interim Top Secret Security Clearances to appointees and employees, based on adequate pre-investigative checks.	OLE ¹ - A					Personnel Security Officer - P
3. Authority to grant final security clearances based on appropriately scoped background investigations under the provisions of 5 U.S.C. 7532 and Executive Order 10450.						Personnel Security Officer - A
4. Authority for Administrative Withdrawal or Adjustment of Security Clearances.						Personnel Security Officer - A
A - Approve C - Concur P - Propose						
¹ DOI Office of Law Enforcement and Security						
² DOI Office of the Solicitor						

Date:

