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# *Leasing Activities Information*

**BOEM**

U.S. Department of the Interior  
Bureau of Ocean Energy Management  
Gulf of Mexico OCS Region

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**COORDINATOR: Colette Worcester**  
**TELEPHONE NUMBER: 504/736-2756**  
**FAX NUMBER: 504/736-2630**

## **Weekly Activity Report 22-NOV-2017**

**Leasing & Financial Responsibility Section**  
Leasing & Financial Responsibility Mail Box  
[boemgomrfinancialassurance@boem.gov](mailto:boemgomrfinancialassurance@boem.gov)  
FAX 504/736-2655

**Leasing Data Inquiries**  
Leonard Coats  
[leonard.coats@boem.gov](mailto:leonard.coats@boem.gov)  
504/731-1457

**Chief, Adjudication Section**  
[bernadette.thomas@boem.gov](mailto:bernadette.thomas@boem.gov)  
504/736-2436  
FAX 504/736-2655

**Adjudication Section Inquiries**  
Adjudication 504/736-2436  
[boemadjudication@boem.gov](mailto:boemadjudication@boem.gov)

### **WEEKLY ACTIVITY REPORT**



Effective immediately, submitters of actions to the Adjudication Section will only be able to check the status of said pending actions after ten (10) working days of receipt by the Adjudication Section.

You may request the status of an action by contacting one of the following:

Renee Bigner      [renee.bigner@boem.gov](mailto:renee.bigner@boem.gov)  
Johanna Lae      [johanna.lae@boem.gov](mailto:johanna.lae@boem.gov)  
Yolanda Clark      [yolanda.clark@boem.gov](mailto:yolanda.clark@boem.gov)

NOTE: When requesting the status of your documents or any other information, please send only one email and wait for your reply. When multiple emails are sent to several people on the same subject matter, this interrupts the normal workflow of several individuals and adds significant delays to processing times. Thank you for your cooperation.

To avoid delays in processing assignments, designations, and relinquishments update your company qualification records. Submit qualification updates to:

Bureau of Ocean Energy Management  
Adjudication Section  
Mail Stop GM 276A  
1201 Elmwood Park Boulevard  
New Orleans, Louisiana 70123-2394

## **Enhanced Security Procedures at the Elmwood Tower Building affecting All Visitors**

**Subject: Special Notice to Elmwood Tower Visitors concerning REAL ID Act Compliance:** You may have heard that starting Monday, July 21, 2014, the BOEM will deny access to our building to people without a state picture ID from a state that is compliant with the requirements of the REAL ID Act.

The BOEM GOMR and Bureau of Safety and Environment Enforcement (BSEE) GOMR offices will be open to all customers possessing any government-issued photo ID.

To increase our security posture and adhere to Federal security standards, BSEE/BOEM has implemented some new security procedures at the Elmwood Tower Building (ETB) facility on Tuesday, June 6, 2017, as follows:

- The north exterior doors to the ETB facility will remain locked at all times.
- The south entrance, which serves as the Visitor Entrance, is open from 8:00 a.m. – 4:00 p.m. and is manned by a security guard.
- Security has installed an X-ray machine and magnetometer at the south entrance of the ETB to provide additional screening of visitors. These increased screening measures are required by Federal security standards. Visitors must pass through the magnetometer and have all items they are carrying sent through the X-Ray machine before proceeding to the receptionist to obtain their visitor badge and wait for their escort. Visitors refusing to comply with screening procedures will be denied access.



Please note that the BOEM GOMR Public Information Data site has a new look!

❖ You can access the Qualification Cards at:

<https://www.data.bsee.gov/Other/DiscMediaStore/ScanCompanyFiles.aspx>

If not using the link, go to: <https://www.data.bsee.gov/> (Statistics and Facts, Data Center, Company Information, Scanned Documents, Company Files).

Query Options

Company Number:  Company Name:

Type:

Modified Date: from  to

Approved/Accepted Date: from  to

Imported Date: from  to

All Company Numbers should be 5 digits. When entering your Company Number, you will need to add the zeroes. **Please be mindful of the modified date on the qualification card if you have submitted updates that may be pending. If needed, please email us at:**

[boemadjudication@boem.gov](mailto:boemadjudication@boem.gov) regarding your qualification card. Currently qualification “cards” are available for all companies. We are in the process of scanning all qualification files for online viewing. You can access a listing of scanned company files at:

<https://www.boem.gov/Listing-of-Scanned-Company-Files/>

❖ You can access Lease Information at: <https://www.data.bsee.gov/Other/DiscMediaStore/ScanActiveLeases.aspx>

When entering your Lease Number in the upper right corner, you will need to start with G and use a five digit number and click “Submit Query.” To view a specific file, go down to the bottom of the page and then use the arrows to scroll right, then click on the blue “Pages,” under the download column.

❖ To learn more about how to use the new Data Center, you can watch this video tutorial at:

<https://www.data.bsee.gov/Main/Tutorials/OnlineQuery.aspx>

## Notice of Mergers/Name Changes/Changes of Business Form

The BOEM encourages all qualified companies to update their corporate address with the Adjudication Section on a regular basis. This is the address shown on the qualification card. Address changes must be submitted in writing, on company letterhead, indicating a request for a change of address along with the BOEM company name and company number. This does not apply for current Sale notifications. To update information specific to the current on-going Sale, notification must be made, in writing, to the Sale Team Lead.

Qualified entities must notify BOEM of any merger, name change, or change of business form (a/k/a “business conversion”). Notice must be provided as soon as practicable, but in no case later than one year after the earlier of the effective date or the date of filing the change or action with the Secretary of State or other authorized official in the State of original registry. (§ 556.405)

Effective immediately, all new qualifications, mergers, name changes, business conversions, and qualification update letters will be provided via email with an updated qualification card. The Adjudication Section will no longer send paper approval letters. Please be sure to include your email address on all cover letters.

## Corporate Seal

The final rule retains the provisions of the previous regulations requiring you to use a corporate seal when corporations file qualification documents (§ 556.402), execute bonds (§ 556.902 and Forms BOEM-2028, 2028A and 2030), and execute oil and gas leases (Form BOEM-2005). However, entities may avoid the use of the corporate seal for electronic or non-electronic filing of documents, where it was otherwise required, by a one-time filing of a document containing the entity’s corporate seal, signed by an authorized party, and stating that the entity’s electronic or non-electronic filings will be legally binding. If the State or territory of incorporation does not issue or require corporate seals, the document need not contain a corporate seal, but must still contain the signature of an authorized person(s), a statement that the State in which the entity is incorporated does not issue or require corporate seals, and a statement that submissions made by the entity will be legally binding (§ 556.107).

## Risk Management Operations Group

### BOEM Withdraws Sole Liability Orders

#### *Further Review of Complex Financial Assurance Issues Warranted*

The Bureau of Ocean Energy Management (BOEM) announced February 17, 2017, that it will withdraw sole liability orders issued to Outer Continental Shelf (OCS) oil and gas lease and grant holders in December to allow time for the new Administration to review the complex financial assurance program. Additionally, any implementation issues associated with those orders will be discussed as part of the ongoing, six-month interactive process BOEM has initiated to gather input on other components of Notice to Lessees (NTL) 2016-N01. However, BOEM may re-issue sole liability orders before the end of the six-month period if it determines there is a substantial risk of nonperformance of the interest holder's decommissioning liabilities. [Read more...](#)

### BOEM Guidance on Third Party Guarantees

The Bureau of Ocean Energy Management (BOEM) has released guidance on Third Party Guarantees. The guidance and further details are available on the Risk Management website at: <https://www.boem.gov/Risk-Management>

Please direct any questions to: [risk.management@boem.gov](mailto:risk.management@boem.gov)

**NOTE FROM RISK MANAGEMENT OPERATIONS GROUP - NTL 2016-N01**, Requiring Additional Security, has been issued. In order to ensure correspondence and other important information is relayed correctly and timely, the BOEM Risk Management Operations Group (RMOG) requests that Lessees and Operators of Federal Oil and Gas and Sulfur leases, Holders of Pipeline Right-of-Way Grants, and Holders of Right-of-Use and Easement Grants, in the Outer Continental Shelf, provide to RMOG, the following:

1. Names of points of contact for financial assurance/RMOG issues; and
2. Current mailing address, phone number, email address, etc. for such points of contact.

The requested information outlined above should be provided to: BOEM Risk Management Operations Group, 1201 Elmwood Park Boulevard, Mail Stop GM365D, New Orleans, Louisiana 70123. For further information or clarification, please contact Mr. George Tropiano, Program Manager, Risk Management Operations Group at [george.tropiano@boem.gov](mailto:george.tropiano@boem.gov) or (504) 736-2792.

**IMPORTANT NOTICE**

**Transfer/Assignment Service Fee**

The final rule clarifies that a separate service fee is due for each transfer of an interest in one lease to multiple parties using the same instrument (§ 556.709 and § 556.804). The final rule updates the service fee table as follows.

**Service Fee Table (§ 556.106)**

<b>Service—processing of the following:</b>	<b>Fee amount</b>	<b>30 CFR citation</b>
(1) Assignment of record title interest in Federal oil and gas lease(s) for BOEM approval.	\$198	§ 556.701(a)
(2) Sublease or Assignment of operating rights interest in Federal oil and gas lease(s) for BOEM approval.	\$198	§ 556.801(a)
(3) Required document filing for record purpose, but not for BOEM approval (i.e., documents that create, transfer or assign “economic interests”)	\$29	§ 556.715(a) § 556.808(a)
(4) Non-required document filing for record purposes (i.e., other legal documents for transactions that do not require BOEM approval)	\$29	§ 556.715(b) § 556.808(b)

Pay.gov has been updated to create a separate payment screen for each instrument transfer.

- You may transfer a record title interest in **one lease** to multiple parties using the same instrument, but a separate service fee applies to the transfer of an interest to each party (assignee).
- You may assign an operating rights interest in one lease to multiple parties using the same instrument, but a separate service fee applies to the transfer of an interest to each party (assignee).

For each lease affected by the instrument filed, you must create a separate service fee in Pay.gov.

If you have any questions of need further information, please contact us at: [boemadjudication@boem.gov](mailto:boemadjudication@boem.gov)

UNITED STATES DEPARTMENT OF THE INTERIOR  
BUREAU OF OCEAN ENERGY MANAGMENT

[Click here to view Privacy Act Statement](#)

**Record Title or Assignment of Operating Rights (Transfer) Application**

*\* Required Field*

\* Region:  GOM  PAC  AK

\* Payor Name: First:  Last:

\* Email Address:

\* Phone Number:

\* Submitter:   
(company filing documents)

\* Lease Number:

Assignment of Record Title  Assignment of Operating Rights

**Assignor**

* Assignor Name:	* Company Number:
THE ABC COMPANY	99999

**Assignee**

* Assignee Name:	* Company Number:
THE ABC COMPANY	99999

Total Payment Amount:  (\$198.00 per assignee)

- ❖ **Designation of Operator:** An updated Designation of Operator form, Form BOEM-1123 (January 2017), is now available on our website located at: <https://www.boem.gov/Form-BOEM-1123/> The updated form requires execution by the operator and cannot be executed in counterparts.
- ❖ **Updated Forms:** Forms BOEM 0150, 0151 and 0152 are now available at: <https://www.boem.gov/BOEM-OCS-Operation-Forms/>
- ❖ **Execution Dates:** The Adjudication Section has received numerous inquiries regarding execution dates on Forms BOEM 0150, 0151, 0152 and 1123. **Written** execution dates on these BOEM forms are accepted by the Adjudication Section.
- ❖ **Check it out – Leasing & Financial Responsibility Section:** Company Property List and Collateral List Report, an excel spreadsheet is available on the BOEM website providing a comprehensive list of properties, ownership with liability data, and posted collaterals. This report will be updated each Monday at: <https://www.boem.gov/Bonding/>
- ❖ BOEM’s National Adjudication Team (A-TEAM) held an Offshore Lease Adjudication Workshop titled “Follow That Form!” A link to the presentation is now available. This presentation includes guidance and tips to properly prepare and submit adjudication actions and provide answers to commonly asked questions available. This presentation supersedes any previous presentations. Please find same at: <https://www.boem.gov/BOEM-Adjudication-Workshop/> The team introduced a mailbox at: [boemadjudication@boem.gov](mailto:boemadjudication@boem.gov) The mail box has been provided for customers to submit requests for assistance. Adjudicators from all three regions have access to this mailbox in order to respond quickly to the needs of our customers. When sending your request to the adjudication mailbox, please be sure to include the type of action in the subject line. Please choose from the following:

New Qualification	Record Title Interest
Qualification Update	Operating Rights Interest
Address Change	Designation of Operator
Name Change	Relinquishment
Business Conversion	Non-Required Filings
Merger	Certified Copies
Merging of Interest	

- ❖ The Office of Leasing and Plans web page includes helpful information regarding the Adjudication Section and other related data. Please find this page at: <https://www.boem.gov/GOMR-Leasing-and-Plans/>
- ❖ The weekly “Chief’s Notes” can be found on the web at: <https://www.boem.gov/Chief-Notes/> Information will be overwritten weekly. You must print/save the information each week if you wish to retain a copy. Information will not be retained for future distribution. The “Chief Notes” can also be accessed from the Leasing and Plans Helpful Information page mentioned in the previous note.
- ❖ **Adjudication Tips:** These are removed from the Weekly Activity Report after appearing for a period of 60 days. The date following each tip indicates the start of the 60-day period.
- ❖ **Adjudication and Leasing & Financial Responsibility Office Closures:** The referenced offices, located at 1201 Elmwood Park Boulevard, New Orleans, Louisiana, will be closed for the following; no mail or hand-carried documents will be accepted/date-stamped on these days:

#### 2017 Holiday Schedule (Closures)

- Thursday, November 23, 2017 – Thanksgiving Day
- Friday, November 24, 2017 – Adjudication & Leasing and Financial Responsibility Offices will be closed for hand filings & visitors
- Thursday, December 14, 2017 – All BOEM Offices will be open 8:00 a.m. until 10 a.m.
- Monday, December 25, 2017 – Christmas Day

#### 2018 Holiday Schedule (Closures)

- |   |  |
|---|--|
| • Monday, January 1, 2018 – New Year’s Day          | Monday, January 25, 2018 – Birthday of Martin Luther King, Jr. |
| • Monday, February 18, 2018 – Washington’s Birthday | Monday, May 28, 2018 – Memorial Day                            |
| • Wednesday, July 4, 2018 – Independence Day        | Monday, September 3, 2018 – Labor Day                          |
| • Monday, October 8, 2018 – Columbus Day            | Monday, November 12, 2018 – Veteran’s Day                      |
| • Thursday, November 22, 2018 – Thanksgiving Day    | Tuesday, December 25, 2018 – Christmas Day                     |

- ❖ **Pending and Approved Assignments:** An online Assignment query is now available on our website at: <https://www.data.bsee.gov/> Assignments can be searched by lease number, area, block number, date received, date returned, and date approved. Approved assignment information, corresponding Serial Register Pages available and documents on our Public Information Data System are available at: <https://www.data.bsee.gov/>
- ❖ **Filings for Records Purposes (Both Required and Non-Required):** An online query of filings made for records purposes (both required and non-required) is now available on our website at: <https://www.data.bsee.gov/> Filings made for record purposes (both required and non- required) can be searched by lease number, area, block number, miscellaneous document type, and date received.
- ❖ **Federal Register Notices:** The BOEM announces the following notices in the Federal Register:
  - **Document No.:** [82-FR-52743](#) – Outer Continental Shelf Oil and Gas Lease Sales – Date: 11/14/2017
  - **Document No.:** [82-FR-49659](#) – Oil and Gas Lease Sales: Gulf of Mexico Outer Continental Shelf – Date: 10/26/017
  - **Document No.:** [82-FR-45962](#) – Negotiated Noncompetitive Agreements for the Use of Sand, Gravel, and/or Shell Resources on the Outer Continental Shelf – Date: 10/03/2017
  - **Document No.:** [82-FR-45607](#) – Records of Decisions: Cape Wind Energy Project – Date: 09/29/2017

**Helpful Links:**

- Notice to Lessees (NTL’s): <https://www.boem.gov/Notices-Published-in-the-Federal-Register/>
- Supplemental Bonding: <https://www.boem.gov/Bonding/>
- Oil Spill Financial Responsibility (OSFR): <https://www.boem.gov/Oil-Spill-Financial-Responsibility-OSFR/>
- Operational, Adjudication and Other Leasing Forms: <https://www.boem.gov/BOEM-OCS-Operation-Forms/>
- Listing of All fees: <https://www.boem.gov/Fees-for-Services/>
- GOM Lease Information – Lease Sale: <https://www.boem.gov/Gulf-of-Mexico-Region-Leasing-Information/>
- Adjudication Section Workshop Slides: <https://www.boem.gov/BOEM-Adjudication-Workshop/>

**LEASE RELINQUISHMENTS ACCEPTED**

For the most recent Relinquishment information, see the corresponding Serial Register Pages available on our website at: <https://www.data.bsee.gov/>

<u>Lease Number</u>	<u>Date Filed / Date Effective</u>	<u>Area / Block</u>
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Nothing new to report.

The following Designation of Operator were accepted and processed:

<u>Lease Number</u>	<u>Area/Block</u>	<u>GOM Company Number</u>	<u>New Operator</u>	<u>Effective Date of Change</u>
G18011	SS/153	03295	Fieldwood Energy LLC	15-Nov-2017

**QUALIFICATIONS, MERGERS, NAME CHANGES AND CONVERSIONS**

<b><u>New Companies</u></b>	<b><u>Date Received</u></b>	<b><u>Date Completed</u></b>	<b><u>Date Returned*</u></b>
PetroRioUSA Inc.	16-Nov-17		
LDOG Exploration Company, L.L.C.	9-Nov-17	16-Nov-17	
31 Offshore LLC	13-Oct-17		

**Mergers**

Nothing new to report.

**Name Changes**

ATP Titan LLC to Bennu Titan LLC	29-Aug-16
Freeport-McMoRan Copper & Gold Inc. to Freeport-McMoRan Inc.	23-Jul-15

**Business Conversions**

Nothing new to report.

**\*Item(s) have been returned to company unapproved.**

**UPDATES**

	<b><u>RECEIVED</u></b>	<b><u>APPROVED</u></b>
Discovery Producer Services LLC	26-Oct-2017	
ATP Titan LLC	6-Nov-2017	
Burlington Resources Offshore Inc.	8-Nov-2017	
ConocoPhillips Company	8-Nov-2017	
Discovery Gas Transmission LLC	9-Nov-2017	
Discovery Gas Transmission LLC	9-Nov-2017	
GS E&R America Offshore, LLC	13-Nov-2017	
Burlington Resources Offshore Inc.	8-Nov-2017	15-Nov-17