

Department of the Interior
Bureau of Ocean Energy Management Manual
Interim Policy Document

Effective Date: 06/12/2025

Series: Delegation

Title: Administrative Redelegations

IPD No.: 2025-02

Office of Primary Responsibility: Office of Budget and Administration

1. **Purpose.** The purpose of this Interim Policy Document (IPD) is to provide redelegations of certain administrative authorities in Bureau of Ocean Energy (BOEM) Manual (BOEMM) 218.1-H, “Administrative Delegations of Authority Handbook,” from the Deputy Director to the Associate Director, Office of Budget and Administration (OBA), unless otherwise noted.
2. **Scope.** This IPD applies to all BOEM employees responsible for obtaining approval or concurrence for administrative functions.
3. **Objective.** The administrative authorities redelegated by this IPD allow for continued efficient administrative operation of the bureau.
4. **Authority.**
 - A. 200 Departmental Manual (DM) 1-3, “General Provisions.”
 - B. 218 DM 2, “General Administrative Delegation.”
5. **Reference.**
 - A. BOEMM 218.1, “Administration.”
 - B. BOEMM 218.1-H, “Administrative Delegations of Authority Handbook.”
6. **Policy.** 218 DM 2 delegates specific administrative authorities to the BOEM Director. BOEMM 218.1-H lists certain administrative authorities retained by the Director and administrative authorities redelegated to the Deputy Director. Authorities include approving, concurring, proposing, and signing. This IPD further redelegates administrative authorities of the Deputy Director listed in BOEMM 218.1-H to the Associate Director, OBA, unless otherwise noted in the table below as retained by the Deputy Director or redelegated to another official.

Delegations	Approving Official
218.1-H.1, <i>Budget</i> , B. Recommend to the Department proposed amendments to budget requests and/or supplementals to appropriation bills.	Deputy Director
218.1-H.4, <i>Federal Register Notices</i>	Chief of Staff, BOEM
218.1-H.5, <i>Finance</i> , B.d-g. Authorities related to foreign travel	Deputy Director
218.1-H.7, <i>Freedom of Information Act</i>	Deputy Director
218.1-H.10, <i>Memorandums of Understanding/Agreement</i>	Deputy Director
218.1-H.11, <i>Organization Changes</i>	Deputy Director
218.1-H.18, <i>Personnel Security</i>	Deputy Director

7. **Cancellation.** This IPD will remain in effect until rescinded due to organizational changes or incorporated into the BOEMM.

Walter D. Cruickshank
Acting Director
Bureau of Ocean Energy Management