

United States Department of the Interior  
Bureau of Ocean Energy Management, Gulf of Mexico OCS Region  
Adjudication Section (MS 276A)  
1201 Elmwood Park Boulevard  
New Orleans, Louisiana 70123-2394  
(504) 736-2436

***Bidder Information Form***

**WE ARE REQUESTING THAT EVERY PRIMARY/MAJORITY BIDDER PROVIDE THIS INFORMATION FOR EACH LEASE SALE IN THE FORMAT SUGGESTED BELOW. PLEASE PROVIDE THIS INFORMATION PRIOR TO OR AT THE TIME OF BID SUBMISSION. DO NOT ENCLOSE IT INSIDE A SEALED BID ENVELOPE.**

The following information is provided relative to bids submitted for OCS Lease Sale Number: \_\_\_\_\_

**General Information:**

Name of Company Primary/Majority Bidder Submitting \_\_\_\_\_

BOEM Company Number: \_\_\_\_\_ Tax Identification Number: \_\_\_\_\_

General Contact Person: \_\_\_\_\_  
(Name of Individual) (Area Code - Phone Number(s))

\_\_\_\_\_  
(E-mail Address)

**Payment and Processing Information:**

**I.** Items to be E-MAIL'ed or FED EX'ed (e.g. leases and high bid acceptance notification) must be sent to:

\_\_\_\_\_  
(Name of Individual) (Area Code - Phone Number(s))

\_\_\_\_\_  
(Street Address) (City/State/Zip)

\_\_\_\_\_  
(E-mail Address)

**II.** EFT payments will be coordinated by:

\_\_\_\_\_  
(Name of Primary Individual) (Area Code - Phone Number(s))

\_\_\_\_\_  
(E-mail Address)

\_\_\_\_\_  
(Name of Alternate Individual) (Area Code - Phone Number(s))

\_\_\_\_\_  
(E-mail Address)

**III.** ACH refunds will be made to (Note: Do not provide FedWire information for refunds):

\_\_\_\_\_  
(Name of Receiving Financial Organization)

\_\_\_\_\_  
(Recipient Account Number at Receiving Financial Organization)

\_\_\_\_\_  
(City and State of Receiving Financial Organization)

\_\_\_\_\_  
(Recipient Name in which Account is maintained)

\_\_\_\_\_  
(Nine-digit American Bankers Association Routing Number)

**NOTE: The receiving financial organization must be a U.S. Corporation.**

**FOR YOUR COMPANY’S RECORDS, please maintain the following information: the date the payment was submitted, the amount submitted, the exact name of the entity the payment was made under, and any other identifying information and proof of payment. Do not put that information on this form. Bid amount information should NOT be disclosed prior to the opening of bids. It is suggested that payments are made at your earliest convenience to allow adequate time for processing.**