DEPARTMENT OF THE INTERIOR
MINERALS MANAGEMENT SERVICE MANUAL

TRANSMITTAL SHEET

Release No. 161

June 12, 1989

SUBJECT:  Delegation Series
          Part 230  Special Redelegations
          Program Review
          Chapter 3 Authority to Take Internal Review Action

EXPLANATION OF MATERIAL TRANSMITTED:

This release transmits Chapter 3 which delegates to the Assistant
Director for Program Review the authority to take certain
internal review actions for the Director, and identifies
specific authorities which are further redelegated.

Director

FILING INSTRUCTIONS:

REMOVE:

None

INSERT:

Part  Chapter  Pages  Release

230     3       2       161

OPR:  Management Analysis Section
     Administrative Management and Analysis Section
     Financial and Administrative Management Division
     Office of Administration
1. **Purpose.** The purpose of this chapter is to delegate to the Assistant Director for Program Review the authority to take certain internal review actions for the Director, Minerals Management Service (MMS), and to identify specific authorities which are further redelegated.

2. **Objective.** The objective of this chapter is to establish the primary level of authority to expedite the processing of internal review actions.

3. **Authority.**


4. **Authority Retained.**

   A. The Director retains the authority to:


   (2) Sign Bureau annual Accounting System Compliance Review statement and report required by FMFIA and submit to the Assistant Secretary - Land and Minerals Management for action.

**OPR:** Management Analysis Section
Administrative Management and Analysis Branch
Financial and Administrative Management Division
Office of Administration

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(3) Approve the Bureau Component Inventory, Vulnerability Assessment Results, and Internal Control Reviews and submit to the Assistant Secretary - Land and Minerals Management for action.

B. The authority to take internal review actions not falling within the categories described in paragraph 5 of this chapter is retained by the Director.

5. Authority Delegated.

A. The authority is delegated to the Assistant Director for Program Review for the following:

(1) Certify that corrective actions are complete and that such actions are sufficient to correct the reported control weaknesses.

(2) Approve correspondence on matters relating to internal review which releases or denies release of records requested or which discloses material exempt under the Freedom of Information Act.

(3) Approve correspondence and required departmental review reporting requirements on matters relating to the status of internal reviews and reviews conducted by Office of Inspector General.

(4) Approve notices on matters relating to internal review and publish in the Federal Register.

B. The authority is redelegated to the Internal Control Coordinator, MMS, through the Chief, Internal Review Division, to take internal review actions which fall within the category of affirming the completion of internal control reviews and corrective actions, through testing or other means, as appropriate.

6. Revisions to Special Redelegations.

A. Revisions to the delegations in this chapter become effective when they are approved for publication in the delegation series of the MMS directives system.

B. The Assistant Director for Program Review will process revisions to these delegations according to established procedures for MMS directives and delegations review and approval.

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