CLEARANCE RECORD

(SEE INSTRUCTIONS ON REVERSE)

1. TYPE OF DOCUMENT: BOEM Interim Policy Document (IPD)

2. IDENTIFICATION NUMBER (IF ANY): ADAB-12-0057

3. SUBJECT/TITLE

BOEM Trip Purpose Codes

4. SUMMARY OF DOCUMENT CONTENTS (if a revision, given rationale for change)

Policy document on BOEM Trip Purpose Codes in GovTrip

5. ORIGINATOR

ORGANIZATION	NAME AND TITLE	TELEPHONE NUMBER	DATE
BSEE Administration - Finance Division	Robin A. Robinson	+1 (703) 787-1302	03/12/2012

6. CLEARANCES

ROUTING SYMBOL- CODE	ORGANIZATION AND TITLE	SIGNATURE	DATE	INTERNAL CLEARANCE SURNAME	INTERNAL CLEARANCE DATE
HE 2328	Teresa L. Weaver BSEE Chief, Finance Division	Teresa Weaver	4/3/2012		
HE 2127	Melissa L. Stoltz Office of Administration Directives Liaison Officer	Melissa L. Stoltz	4/12/12	EB ARice	4/5/2012 4/11/2012
HE 2313	Brenda Taylor BSEE (OA) Directives Officer	Brenda C. Taylor	4/16/2012		
DE 5438	Robert E. Brown Associate Director for Administration, BSEE	Robert E. Brown	4/25/12		
DE 5238	ODM	Ericka	4/25		
E 5235	Walter D. Cruickshank Deputy Director	Walter D. Cruickshank	5-16-12	Tukjanrak	5/15/12
	CDS	[illegible]	4/26/12		

7. SIGNATURE INFORMATION

NOTE: INDICATE BY STAMP THE NAME OF SIGNING OFFICIAL AND DATE SIGNED.	SIGNED BY	DATE SIGNED

8. FOR USE OF FINAL ACTION OFFICE

AFTER SIGNATURE RETURN TO	ISSUANCE NUMBER ASSIGNED
anell Cox, (703) 787-1243 Finance Division, HE2328	BOEM 2012-3

ORM DI-228 (Rev. 12-79) This form was electronically produced by Elite Federal Forms, Inc.