

CLEARANCE RECORD <small>(SEE INSTRUCTIONS ON REVERSE)</small>	1. TYPE OF DOCUMENT Administrative Handbook	2. IDENTIFICATION NUMBER (IF ANY) ADAB-12-0061
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3. SUBJECT/TITLE
Update Bureau of Ocean Energy Management (BOEM) Program and Administrative Delegations of Authority

4. SUMMARY OF DOCUMENT CONTENTS (if a revision, given rationale for change)
This updated Human Resources Chapter 8, Version 2 replaces Version 1 contained in the BOEM's Administrative Delegations of Authority Handbook.

COMPLETED

5. ORIGINATOR			
ORGANIZATION Management Support Division	NAME AND TITLE Elsie Baker Management Analyst	TELEPHONE NUMBER +1 (703) 787-1233	DATE 04/24/2012

6. CLEARANCES				INTERNAL CLEARANCE	
ROUTING SYMBOL- CODE	ORGANIZATION AND TITLE	SIGNATURE	DATE	SURNAME	DATE
				HE 2127	Melissa L. Stoltz BSEE Directives Liaison Officer
HE 2313	BSEE Directives Officer	<i>Shanda C. Taylor</i>	4/27/2012		
DE 5438	Robert E. Brown BSEE Associate Director for Administration	<i>Robert E. Brown</i>	4/30/12		
DM 5238	Tamara M. Lukjanczuk Program Coordinator, BOEM	<i>Tamara M. Lukjanczuk</i>	5/8/12		
DM 5235	Ronnie Bobson Chief of Staff, BOEM	<i>Ronnie Bobson</i>	5/9/12		
	<i>Wei Berner, Senior Advisor</i> <i>Emily Lindow</i>	<i>Emily Lindow</i>	5/9/12		
DM 5238	Walter D. Cruickshank Deputy Director, BOEM	<i>Walter D. Cruickshank</i>	5-10-12		

7. SIGNATURE INFORMATION		
<p>➡ NOTE: INDICATE BY STAMP THE NAME OF SIGNING OFFICIAL AND DATE SIGNED.</p>	SIGNED BY	DATE SIGNED

8. FOR USE OF FINAL ACTION OFFICE	
AFTER SIGNATURE RETURN TO Elsie Baker, HE-2127, Office of Administration, Management Support Division	ISSUANCE NUMBER ASSIGNED

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