

DEPARTMENT OF THE INTERIOR  
**MINERALS MANAGEMENT SERVICE MANUAL**

TRANSMITTAL SHEET

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Release No. 187

August 21, 1995

SUBJECT: Administrative Series  
Part 380 Records Management  
Chapter 2 Maintenance, Use, and Disposition  
Records Management Handbook

EXPLANATION OF MATERIAL TRANSMITTED:

This is a reissue of Release No. 187 which corrects the release date to coincide with the National Archives approval date. These pen and ink changes are for administrative purposes.

*Barton R. Hausp*  
for Associate Director for  
Administration and Budget

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FILING INSTRUCTIONS:

Pen and ink changes: Page C-89 add N1-473-91-1 to each disposal instruction.

On the following list change release date from February 1, 1991, to August 21, 1995.

Part	Chapter	Pages	Release
380	2	1-41/48 3-9/10 iii/vi C-3/6 C-9/20 C-25/26 C-29/36 C-41/42 C-45/52b C-53/56 C-61/62 C-69/70 C-79/80 C-87/94 C-97/98 C-105/108 C-113/114 C-127/132	187

OPR: Management Services and Security Division  
Office of Administration and Budget